

SALISBURY LOCAL HIGHWAYS & FOOTWAYS IMPROVEMENT GROUP ACTION NOTES

	Item	Update	Actions and recommendations	Who
	Date of Meeting	7th November 2023		
1.	Attendees and apologies			
	Present:	Councillor Sam Charleston (SC) – Wiltshire Council – Chair Councillor Brian Dalton (BD) – Wiltshire Council Councillor Sven Hocking (SH) – Wiltshire Council Councillor Paul Sample (CPS) – Wiltshire Council Councillor John Wells (JW) – Salisbury City Council Marc Read (MR) – Salisbury City Council Peter Durnan (PD) – Cycle Opportunities Group Salisbury Patricia Podger (PP) – Elizabeth House Margaret Willmot (MW) – Salisbury Area Greenspace P/Ship Pam Rouquette (PR) – Salisbury Walking Forum Jo M (JM) – Local Resident Graham Axtell (GX) – Wiltshire Council Paul Shaddock (PS) – Wiltshire Council		
	Apologies:	Councillor Caroline Corbin (CC) – Wiltshire Council Councillor Mark McClelland (MM) – Wiltshire Council Councillor Charles McGrath (CM) – Wiltshire Council Councillor Ricky Rogers (RR) – Wiltshire Council Councillor Alan Bayliss (AB) – Salisbury City Council Lynne Davies (LD) – Salisbury City Council		

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2.	Notes of last meeting			
		<p>The minutes of the previous meeting were agreed at the Salisbury Area Board meeting on the 28th September 2023.</p> <p>The Salisbury Area Board minutes can be found at:</p> <p>https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=168&MId=15010&Ver=4</p>	That the update is noted.	Area Board
3.	Financial Position			
		<p>There is currently £7,300.62 still unallocated.</p> <p>SC and SH advised the group that following this meeting a list of schemes and potential scheme costs would be sent to the Director of Highways as part of a bid for funding from the Salisbury Transport Strategy to deliver them.</p>	That the update is noted.	Area Board

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4.	New Issues / Issues Requiring A Decision		
a)	<p>Issue No: 12-21-5</p> <p>Request for the provision of an improved pedestrian crossing facility at the junction of Stratford Road and Waters Road.</p>	<p>Outline designs of three potential options were shown at the previous meeting of the group. Following the last meeting two further options have been drawn up based on the suggestions made by SH to provide additional dropped kerbs in Waters Road where the road narrows (Option 4) and by RR to provide a larger pedestrian refuge (Option 5) The estimated costs of the options are:</p> <ul style="list-style-type: none"> • Option 1 – £34,700 • Option 2 – £48,430 • Option 3 – £38,850 • Option 4 – £9,565 • Option 5 – £28,800 <p>The group are to discuss the options and if they wish to progress any to delivery.</p>	<p>The group discussed the possible options. CPS commented that ensuring pedestrians was the key design consideration at this location and advocated the merits of undertaking a trial scheme at this location. The group was open to the potentially undertaking a trial scheme.</p> <p>SC stated that the intention was to put a request for £50,000 forward to the STS funding pot which would cover the cost of delivering the most expensive option listed, subject to the group deciding which option, if any, they ultimately wished to pursue.</p> <p>That the update is noted.</p>

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<p>b)</p>	<p>Issue No: 12-22-05</p> <p>Request to provide upgrade the Zebra crossing equipment on the A3094 Netherhampton Road to improve its conspicuity and address safety concerns around its visibility.</p>	<p>The group previously discussed this request to improve the Zebra crossing on Netherhampton Road alongside the alternative suggestion at Item 5j to upgrade the Zebra crossing to a signal-controlled facility.</p> <p>The results of the traffic survey undertaken in September 2023 recorded the 85th percentile approach speed to the Zebra crossing to be 28.9mph. Zebra crossings are considered to be an appropriate type of crossing facility where the 85th percentile approach speed to them is below 35.0mph. In consideration of this criterion the existing Zebra crossing on Netherhampton Road remains an appropriate type of facility for that location.</p> <p>Now the results of the traffic survey are known the group as to discuss whether they wish to support the request to provide the Simmons Signs Modupost system or the request to upgrade the crossing to a traffic signal controlled facility.</p> <p>The Simmons Signs Modupost system would cost £12,000. Funding of £5,000 has been found from a S106 contribution that could be allocated towards this project. It should be noted that the approximate cost of introducing a traffic signal-controlled facility is in the order of £100,000-£120,000 (although might be higher depending on any site-specific issues identified during the design process). Any proposal to upgrade the pedestrian crossing would need to be subject to a bid to the substantive LHFIFG fund.</p> <p>If a decision is made to proceed with the Simmons Signs Modupost system, the request submitted by former Cllr Wills also asked if there were other measures that could be considered to highlight the presence of the Zebra crossing.</p>	<p>JM commented that she felt that the repainting of the Zebra crossing markings has had a positive impact in encouraging motorists to stop and allow pedestrians to use the crossing facility. JM encouraged the group to support the provision of both warning signs and SLOW markings. BD also supported their provision.</p> <p>BD indicated that whilst he was very keen to now see the Modupost system installed he was prepared to wait to see if its provision could be funded using STS funding. PS comments that an answer would be known in advance of the next LHFIFG meeting. PS If STS funding could not be used then LHFIFG could be allocated at the next of the group to allow the Modupost system to be provided.</p> <p>That the Area Board approves the allocation of £1,250 to allow this work to be undertaken.</p>	<p>Area Board</p>
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		<p>To highlight the presence of the Zebra crossing warning signs could be placed in advance of it. The estimated cost of providing two warning signs, complemented with SLOW road markings, is £1,250 [Note: This figure includes a 25% contingency].</p> <p>If the group wished to just go with the warning signs without the SLOW road markings, then the estimated cost of the works would be £625. [Note: This figure includes a 25% contingency].</p>		
c)	<p>Issue No: 12-23-03</p> <p>Request to upgrade the existing Zebra crossing on Netherhampton Road to a traffic signalled controlled facility.</p>	<p>Please refer to the update for Item 4b.</p>	<p>That the update is noted.</p>	<p>Area Board</p>

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d)	<p>Issue No: 12-23-07</p> <p>Improved crossing facilities in the vicinity of No. 18 Devizes Road</p>	<p>Investigations ongoing. Although in principle a Zebra crossing could be provided in the vicinity of No. 15 Devizes Road it would potentially mean relocating the bus stop clearway some distance from the shelter or back into the layby which would then potentially mask pedestrians using a relocated crossing. A traffic survey has been ordered to determine the vehicular approach speed to the potential location of the Zebra crossing so that the required amount of forward visibility of the crossing can be determined.</p> <p>A topographical survey will be required to produce a scheme design at this location. A cost estimate for a topographical survey has been requested. It is anticipated that the survey will cost in the region of £4,000.</p> <p>The group are to discuss this issue.</p>	<p>The group indicated a preference for relocating the Zebra crossing in the vicinity of No. 15 Devizes Road.</p> <p>The group asked PS to obtain a quote for a topographical survey and that would be happy to spend up to £2,000 on a survey, with the survey to focus on the area in the vicinity of No. 15 Devizes Road as a priority.</p> <p>That the Area Board approves the allocation of £2,000 to allow this work to be undertaken.</p>	Area Board
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<p>e)</p>	<p>Issue No: 12-23-12</p> <p>Request for accessibility improvements to Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field</p>	<p>SCC have had accessibility audits undertaken to public open spaces that they own/manage at Pinewood Way (Bemerton Folly), Victoria Park and the Bishopdown Sports Field. The audits have identified issues at eight dropped kerb crossing points in the vicinity of the above facilities. The audits identified eight dropped kerbs across the three locations that didn't have blister tactile paving provided at them and this might result in visually impaired pedestrians walking straight out to the road.</p> <p>There is no legal requirement to have tactile paving at dropped kerb crossing points, albeit design guidance recommends the user of tactile paving at informal crossing points to assist visually impaired pedestrians in crossing roads. The change in footway level around a dropped kerb is also used by visually impaired pedestrians to identify that there is a dropped kerb in the vicinity. It is unlikely that a lack of tactile paving at the locations identified will result in visually impaired pedestrians inadvertently walking into the carriageway. At vehicle crossovers there is no requirement either legal or in design guidance to provide tactile paving. The lack of tactile paving at such locations doesn't result in visually impaired pedestrians walking into the carriageway.</p> <p>If the group wish to provide tactile paving at the locations identified in the audits, it will cost £910 per site. [Note: This figure includes a 25% contingency].</p>	<p>The group discussed this issue and agreed to proceed with addressing the issues with the dropped kerb crossing points in the vicinity of Victoria Park at this time on the basis that this was the most well used of the facilities.</p> <p>Four dropped kerbs crossing points in the vicinity of Victoria Park were identified as needing tactile paving, therefore the cost of undertaking this work would be £3,640.</p> <p>That the Area Board approves the allocation of £3,640 to allow this work to be undertaken.</p> <p>Addressing the issues in the vicinity of Pinewood Way (Bemerton Folly) and the Bishopdown Sports Field would be considered again at a future meeting of the group.</p>	<p>Area Board</p>
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5.	Other Issues			
a)	<p>Issue No: 12-20-2</p> <p>The provision of additional cycle parking stands in Salisbury City Centre.</p>	<p>Proposals to provide three parking stands in Pepys Walk were submitted to the Old George Mall Manager. The proposals are still being considered by the Old George Mall landlords. The Old George Mall Manager has indicated the proposals were discussed at a landlords meeting in October 2023 and he is expecting a decision on whether the cycle parking stands can be installed in November 2023.</p>	<p>That the update is noted.</p>	<p>Area Board</p>
b)	<p>Issue No: 12-21-3</p> <p>Request for the provision of a pedestrian crossing point on the A354 Coombe Road in the vicinity of Portland Avenue.</p>	<p>Works were programmed to be completed during week commencing 25/09/2023. Unfortunately, works were delayed due to poor weather at the end of September preventing the coloured surfacing works from taking place. Works, subject to weather, have provisionally been programmed to take place during week commencing 20th November 2023.</p>	<p>That the update is noted.</p>	<p>Area Board</p>
c)	<p>Issue No: 12-22-07</p> <p>Request to provide a bus stop hardstanding in Stratford Road</p>	<p>Works commenced onsite in July 2023 but had to be suspended due to the discovery of a previously unrecorded street lighting power cable. The lighting column needs to be relocated by the Street Lighting Team to enable the new kerb line to be installed. Further inspection by the Street Lighting Team has identified an issue the mains power supply. This has been raised with SSE to address awaiting programming of this work by SSE. Once complete the column will be relocated and Milestone will programme the remaining works to be completed as soon as possible after the relocation of the lighting column.</p>	<p>That the update is noted</p>	<p>Area Board</p>

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d)	<p>Issue No: 12-22-10</p> <p>Request for the installation of ANPR cameras to enforce School Keep Clear markings at the Somerset Road School Campus</p>	<p>Unfortunately, the consultation period for the TRO amendment required to allow ANPR camera enforcement of School Keep Clear (SKC) markings in Salisbury has not yet commenced. To reduce the costs to the group this TRO amendment is being undertaken alongside other TRO work in Salisbury. The legal work on the other TRO has taken longer than expected to complete. It is estimated that the TRO consultation will now commence in November 2023.</p> <p>As previously advised the cost of providing the power supplies, new poles to mount the ANPR cameras and the installation of the ANPR cameras is estimated to £8,500. [Note: It is intended that funding for this scheme will be put forward for funding from the STS].</p>	That the update is noted.	Area Board
e)	<p>Issue No: 12-22-12</p> <p>Accessibility improvements to Winchester Street Underpass</p>	<p>Revised proposals presented to DIGS who supported them. SH has raised some concerns about the revised proposals around will they sufficiently slow cyclists. Proposals to be reviewed and issues raised addressed with SH. Subject to those concerns being addressed the proposals will be sent to National Highways for approval in December 2023.</p>	That the update is noted	Area Board
f)	<p>Issue No: 12-23-01</p> <p>Request for the installation of a bus shelter in Castle Road</p>	<p>The group previously decided that they did not wish to fund the provision of a bus shelter at this location until the wider discussion around alternative sources of funding had taken place. It is intended that this scheme will be submitted for funding from the Salisbury Transport Strategy (STS)</p> <p>No further action to be undertaken with respect to this issue until is it known whether the provision of the shelter can be funded from the STS.</p>	That the update is noted.	Area Board

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g)	Issue No: 12-23-02 Waiting Restriction Requests (2022)	Design work commenced. Draft proposals to be circulated to local members for comment in November 2023. Subject to the proposals being supported draft TRO schedules will be passed to the TRO Team to process.	That the update is noted.	Area Board
h)	Issue No: 12-23-05 Request to upgrade the section of St. Mark's Path between St. Francis Road and Wessex Water Site	Design work ongoing. Proposals to be brought to the next meeting of the group for a funding decision.	That the update is noted.	Area Board
i)	Issue No: 12-23-08 Improved dropped kerb provision in the York Road / Sidney Street area	Following SH's suggestion at the previous meeting to undertake further investigatory work to determine if the roots were under the surface or if the surface had just been disrupted by them. Wessex Tree Care have been commissioned to undertake a further survey of the roots in York Road. Awaiting the results of the survey. Results of the survey to be reported to the next meeting of the group.	That the update is noted.	Area Board
j)	Issue No: 12-23-10 Request to enforce prohibited right turn from Friary Lane into St. Ann Street.	No further action to be undertaken with respect to this issue at this time. The group have previously discussed this issue and acknowledged that ANPR enforcement could not be considered at this time. The group asked that this issue be kept open and reconsidered if and when the Council receives the powers to undertake enforcement action against moving traffic offences. It is likely to be April 2024 before the Council knows whether it will receive these powers.	That the update is noted.	Area Board

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k)	Waiting Restriction Requests (2021) Requests for new or amendments to existing waiting restrictions.	Proposals with the TRO Team to undertake the necessary legal work. Formal TRO Consultation period expected to take place in December 2023.	That the update is noted.	Area Board
l)	Provision of improved access to Middle Street Meadow , Harnham	Land purchase at this location ongoing between Wiltshire Council and the Environment Agency. It is anticipated that the purchase will be completed December 2023.	That the update is noted.	Area Board
m)	Safer Salisbury Street Lighting Improvements	Atkins still undertaking formal street lighting assessments at the locations identified. Results of the assessments expected in November 2023. Results of the assessments and proposed improvements to be circulated once available.	That the update is noted.	Area Board
n)	Various improvements to the Bishopdown Estate	Graham Axtell has advised that the works to improve the five dropped kerbs that he previously identified as being able to be improved using existing highways maintenance budgets will be undertaken in Quarter 4 of the financial year.	That the update is noted.	Area Board

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6.	Closed Issues			
a)	Issue No: 12-20-5 Request to address local concerns around an increased use of Milford Mill Road by vehicular traffic and its continued use by HGVs	Works completed in October 2023. Issue has been closed.	That the update is noted.	Area Board
b)	Issue No: 12-22-09 Request for the installation of buildouts on Milford Mill Road	At its September 2022 meeting the group decided not to support the request to provide buildouts in Milford Mill Road. However, the group committed £3,000 to provide improved signing and lining in the area. To reduce the costs of these works to the group the works will be undertaken alongside the works detailed at Item 6c . Works completed in October 2023. Issue has been closed.	That the update is noted.	Area Board
c)	Request for the extension of the existing 20mph speed limit along Milford Mill Road	Works completed in October 2023. Issue has been closed.	That the update is noted.	Area Board

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7.	Other Items			
a)	Highway Maintenance Update	<p>GX advised the group of the following:</p> <p><u>Planned Carriageway Schemes:</u></p> <p><u>Surfacing/Reconstruction:</u> Windsor Road, Windsor Street and Hamilton Road – Programmed for March 2024.</p> <p><u>Micro Asphaltting:</u> Works in Denison Rise and Beatrice Road – Programmed for March 2024. Works for Wessex Road (part of) – Programmed for March 2024.</p> <p><u>Reactive Patching (Sites Submitted To Date):</u> Castle Street (near junction with Blue Boar Row) – Not currently programmed. Devizes Road – Not currently programmed.</p> <p><u>Additional Funding Sites:</u> Pembroke Road (part of) – Programmed for November 2023. Castle Road – Programmed for March 2024.</p> <p><u>Footway Resurfacing:</u> Assisi Road – Not currently programmed.</p>	That the update is noted.	Area Board
8.	Date of Next Meeting:		13 th February 2024	

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1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent, and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to the Salisbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Salisbury Area Board will have a remaining highways funding balance of £410.62 in the LHFIG allocation available for the 2023/2024 financial year.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

There are no specific safeguarding implications related to this report.